

**3As Highlight Report**

Meeting Name: Finance and Performance Committee

Meeting Chair &amp; Report Author: Alexander Carpenter

Date: 18 June 2024

Quorate: Yes

Policies &amp; expiry date: N/A

Agenda Item:	Reference:	Lead:	Description:	BAF Ref:
<b>ALERT:</b>				
Alert to matters that need the Board's attention or action, e.g. an area of non-compliance, safety or a threat to the Trust's strategy				
There were no items to highlight.				
<b>ADVISE:</b>				
Advise the Board of areas subject to on-going monitoring or development or where there is negative assurance				
Accountability Framework Meeting	FPC/24/061	Deputy CEO	The key issues to note from the meeting held on 24 <sup>th</sup> May 2024 were; <ul style="list-style-type: none"> <li>• Ongoing demand and capacity issues within adult ADHD services leading to long wait times.</li> <li>• Four bedrooms at the Belvoir Unit had been closed to enable work to be undertaken.</li> <li>• Mitigating plans were in place to hold tribunals outside of the Belvoir Unit.</li> <li>• Issues in CHS relating to ventilation and building work required to roofs.</li> <li>• The HPV vaccination provision contract was reducing income by 50%.</li> <li>• Some contracts with the ICB remained un-signed and a number of service specifications and SLAs were awaiting review. Discussions were ongoing with the ICB.</li> <li>• A waiting list management plan for the CYP audiology service would require agreement for funding of insourcing and capital investment.</li> </ul>	BAF01 BAF03 BAF04
<b>ASSURE:</b>				
Inform the Board where positive assurance has been received				
Finance Report Month 2	FPC/24/056	Director of Finance	FPC received assurance on delivery of the 2023/24 financial plan and that robust plans were in place to address the significant challenges the Trust would face for the 2024/25 financial year, specific areas of concern were noted; <ul style="list-style-type: none"> <li>• NHS England had requested an improved LLR system financial plan for 2024/25 be submitted.</li> <li>• New business rules had been introduced by NHSE which would have a detrimental impact on LPT's capital plan for 2024/25. A new BAF risk to reflect the capital position would be raised.</li> </ul>	BAF03

Agenda Item:	Reference:	Lead:	Description:	BAF Ref:
			<ul style="list-style-type: none"> <li>A gap of £650k in the 2024/25 CIP programme still needed to be resolved. Planning for 2025/26 efficiencies was already starting with the aim of having a programme ready for April 2025.</li> </ul>	
Cyber Security Annual Report	FPC/24/062	Head of Cyber Security	<p>FPC received assurance on the work being carried out by the Cyber Security Team, three specific issues were raised;</p> <ol style="list-style-type: none"> <li>There had been a number of significant cyber incidents during this year that had impacted healthcare organisations. LPT had not been exposed to the attack routes used because countermeasures were already in place but the Trust needed to be able to adequately respond to new, emerging and immediate threats which were presented on a frequent basis.</li> <li>Security posture was being improved in a number of areas including the roll out of MFA. However, VPN technology was now becoming a specific target.</li> <li>The incidents had highlighted the fundamental role that staff played in maintaining a strong cyber security culture within LPT and cyber security awareness being delivered within LPT had increased.</li> </ol>	
Data Security & Protection Toolkit	FPC/24/063	Director of Finance	FPC received assurance as the Trust prepared to submit a 'standards met' DSPT annual return to NHS Digital by the deadline date of 30 <sup>th</sup> June 2024.	
Caldicott Guardian Annual Report	FPC/24/064	Medical Director	FPC received assurance from the annual update on the work of the Data Privacy Team who supported the Caldicott Guardian to fulfil his duties.	
LHIS Annual Report	FPC/24/065	Director of LHIS	FPC received an update on key finance, performance and quality measures as part of the scrutiny of hosted services required by the Trust. The Committee was assured on the performance of LHIS.	
Data Privacy Group Highlight Report	FPC/24/066	Director of Finance	Assurance was provided on the improved position around the compliance rate for Subject Access Requests being completed within thirty days. The Board had been alerted from the previous FPC meeting compliance had been reported at 55% for January and 42% for February. Process changes had been implemented and the current compliance rate was 73% for March and 62% for April.	

**CELEBRATING OUTSTANDING:**

Share any practice, innovation or action that the Committee considers to be outstanding

There were no items to highlight.