D

## Trust Board Workplan 2025/26

(Workplan last approved at 28 January 2025 Trust Board)

Date of Meeting	Frequency/ Lead	27-May-25	24-Jun-25	29-July-25	30-Sep-25	25-Nov-25	27-Jan-26	31-Mar-26
Theme		Enabling	EGM (LPT Dev)	CHS	FYPC	MHSOP	DMH	LDA
Standing Items	l	l						l
Service Presentation (20mins)	Every meeting	Х		Х	Х	Х	Х	Х
Patient and Carer Voice (10mins)	Every meeting	Х		Х	Х	Х	Х	Х
Staff, Student (University Focus) and Volunteer Voice (10mins)	Every meeting	Х		Х	Х	Х	Х	Х
Questions from the Public	Every meeting	Х		Х	Х	Х	Х	Х
Declarations of Interest Report	Every meeting	Х		Х	Х	Х	Х	Х
Declarations of Interest in respect of items on the agenda	Every meeting	Х		Х	Х	Х	Х	Х
Minutes of the previous Meeting	Every meeting	Х		Х	Х	Х	Х	Х
Matters Arising (Action Log)	Every meeting	Х		Х	Х	Х	Х	Х
Trust Board Workplan	Every meeting	Х		Х	Х	Х	Х	Х
Chair's Report	Every meeting	Х		Х	Х	Х	Х	Х
Chief Executive's Report	Every meeting	Х		Х	Х	Х	Х	Х
Environmental Analysis (internal and external factors impacting on the Trust & risk-based items)	Every meeting	X		Х	Х	Х	Х	Х
Chief Executive's Verbal Update (Confidential Agenda)	Every meeting	Х		Х	Х	Х	Х	Х
Environmental Analysis (Confidential Agenda)	Every meeting	Х		Х	Х	Х	Х	Х
Governance and Assurance								
Board Assurance Framework	Every meeting Dir Gov & Risk	Х		Х	Х	Х	Х	Х

## Leicestershire Partnership

Date of Meeting	Frequency/ Lead	27-May-25	24-Jun-25	29-July-25	30-Sep-25	25-Nov-25	27-Jan-26	31-Mar-26
Theme		Enabling	EGM (LPT Dev)	CHS	FYPC	MHSOP	DMH	LDA
Audit and Risk Committee AAA Report	Quarterly Chair, ARC	X (17.4.25- ARC EGM)		X (13.06.25)	X (12.09.25)		X (05.12.25)	X (06.03.26)
Audit and Risk Committee Annual Effectiveness Review, ToR and Workplan	Annual Chair, ARC				Х			
Trust Board Annual Effectiveness Review, Terms of Reference	Annual Dir Gov & Risk	Х						
Trust Board Development Programme and Joint (Group) Development Programme	Annual Dir Gov & Risk	Х						
Annual Review of Board Assurance Framework and Risk Appetite	Annual Dir Gov & Risk							Х
Provider Licence Compliance	Annual Dir Gov & Risk	Х						
Remuneration Committee Annual Effectiveness Review (Confidential Agenda)	Annual Chair			Х				
LPT well led action plan - time limited item <i>(Confidential Agenda)</i>	Every meeting Dir Gov & Risk	Х		Х	Х	Х	Х	Х
Strategy and System Working								
Committee in Common Joint Working Group AAA Report	<del>Quarterly</del> <del>Chair, JWG</del>	×		*	×	×	×	×
East Midlands Alliance: Common Board Paper	When required Grp Dir of Strat	X (when req'd)		X (when req'd)				
Strategy Update	Quarterly Grp Dir of Strat	Х		Х		Х		Х
Quality, Safety and Compliance								

## Leicestershire Partnership

Date of Meeting	Frequency/ Lead	27-May-25	24-Jun-25	29-July-25	30-Sep-25	25-Nov-25	27-Jan-26	31-Mar-26
Theme		Enabling	EGM (LPT Dev)	CHS	FYPC	MHSOP	DMH	LDA
Quality and Safety Committee AAA Report	Every meeting Chair, QSC	X (15.04.25)		X Year-end QSC 20 May mtg (17.06.25)	X (19.08.25)	X (21.10.25)	X (23.12.25)	X (17.02.26)
Safe Staffing Monthly Report	Every meeting Interim DoN	X		Х	Х	Х	Х	Х
Patient Safety Report	Every meeting Interim DoN	Х		Х	Х	Х	Х	Х
Freedom to Speak Up Annual Report (FTSU Guardian to attend to present)	Annual Managing Dir			Х				
Complaints and compliments Annual Report	Annual Interim DoN				Х			
Confidential Patient Safety Report <b>(Confidential Agenda)</b>	Every meeting Interim DoN	X		Х	Х	Х	Х	Х
Child Safeguarding Practice Reviews and Serious Adult Reviews <i>(Confidential Agenda)</i>	Every meeting Interim DoN	X		Х	Х	Х	Х	Х
Finance and Performance								
Finance and Performance Committee AAA Report	Every meeting Dir Fin & Perf	X (15.04.25)		X (17.06.25)	X (19.08.25)	X (21.10.25)	X (23.12.25)	X (17.02.26)
Finance Report	Every meeting Dir Fin & Perf	X		Х	Х	Х	Х	Х
Performance Report	Every meeting Dir Fin & Perf	X		Х	Х	Х	Х	Х
Charitable Funds Committee AAA Report	Quarterly Chair, CFC	X 18.03.25		Х		Х		Х
Approval of Annual Financial Plan <i>(Confidential Agenda)</i>	Annual Dir Fin & Perf							Х
People and Culture								

## Leicestershire Partnership

Date of Meeting	Frequency/ Lead	27-May-25	24-Jun-25	29-July-25	30-Sep-25	25-Nov-25	27-Jan-26	31-Mar-26
Theme		Enabling	EGM (LPT Dev)	CHS	FYPC	MHSOP	DMH	LDA
People and Culture Committee AAA Report	Every meeting Chair, PCC	X (09.04.25)		X (11.06.25)	X (13.08.25)	X (08.10.25)	X (10.12.25)	X (11.02.26)
National Staff Survey Results	Annual Dir HR & OD			(11.00.23)	(13.00.23)	(00.10.23)	(10.12.23)	X
Risk Based Items When Required								
Outline/Full Business Cases	As required							
CQC Inspection Reports	As required							
National/Local Reports	As Required							
Externally Commissioned Reports	As required							
System-wide Winter Planning	As required							
Award of legal contracts	As required							
Maintaining High Professional Standards in the NHS (MHPS)	As required							
Appointment of Senior Independent Director, Deputy Chair, Chairs of Committees	As required							
EGM Agenda								
Going Concern Assessment	Annual Dir Fin & Perf		Х					
Audited Financial Accounts	Annual Dir Fin & Perf		Х					
Letter of Representation	Annual Dir Fin & Perf		Х					
KPMG ISA 260 and Auditors Annual Report	Annual Dir Fin & Perf		Х					
Head of Internal Audit Opinion	Annual Dir Gov & Risk		Х	_				
Annual Governance Statement	Annual Dir Gov & Risk		Х					
LPT Quality Account 2024/25	Annual		Х					



Date of Meeting	Frequency/ Lead	27-May-25	24-Jun-25	29-July-25	30-Sep-25	25-Nov-25	27-Jan-26	31-Mar-26
Theme		Enabling	EGM (LPT Dev)	CHS	FYPC	MHSOP	DMH	LDA
	Interim DoN							
LPT Annual Report 2024/25	Annual Dir of HR & OD		Х					