

**Trust Board Workplan 2025/26**
*(Workplan last approved at 28 January 2025 Trust Board)*

Date of Meeting	Frequency/ Lead	27-May-25	24-Jun-25	29-July-25	30-Sep-25	25-Nov-25	27-Jan-26	31-Mar-26
Theme		Enabling	EGM (LPT Dev)	CHS	FYPC	MHSOP	DMH	LDA
<b>Standing Items</b>								
Service Presentation (20mins)	Every meeting	X		X	X	X	X	X
Patient and Carer Voice (10mins)	Every meeting	X		X	X	X	X	X
Staff, Student (University Focus) and Volunteer Voice (10mins)	Every meeting	X		X	X	X	X	X
Questions from the Public	Every meeting	X		X	X	X	X	X
Declarations of Interest Report	Every meeting	X		X	X	X	X	X
Declarations of Interest in respect of items on the agenda	Every meeting	X		X	X	X	X	X
Minutes of the previous Meeting	Every meeting	X		X	X	X	X	X
Matters Arising (Action Log)	Every meeting	X		X	X	X	X	X
Trust Board Workplan	Every meeting	X		X	X	X	X	X
Chair's Report	Every meeting	X		X	X	X	X	X
Chief Executive's Report	Every meeting	X		X	X	X	X	X
Environmental Analysis ( <i>internal and external factors impacting on the Trust &amp; risk-based items</i> )	Every meeting	X		X	X	X	X	X
Chief Executive's Verbal Update ( <b>Confidential Agenda</b> )	Every meeting	X		X	X	X	X	X
Environmental Analysis ( <b>Confidential Agenda</b> )	Every meeting	X		X	X	X	X	X
<b>Governance and Assurance</b>								
Board Assurance Framework	Every meeting Dir Gov & Risk	X		X	X	X	X	X





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People and Culture Committee AAA Report	Every meeting Chair, PCC	X (09.04.25)		X (11.06.25)	X (13.08.25)	X (08.10.25)	X (10.12.25)	X (11.02.26)
National Staff Survey Results	Annual Dir HR & OD							X
<b>Risk Based Items When Required</b>								
Outline/Full Business Cases	As required							
CQC Inspection Reports	As required							
National/Local Reports	As Required							
Externally Commissioned Reports	As required							
System-wide Winter Planning	As required							
Award of legal contracts	As required							
Maintaining High Professional Standards in the NHS (MHPS)	As required							
Appointment of Senior Independent Director, Deputy Chair, Chairs of Committees	As required							
<b>EGM Agenda</b>								
Going Concern Assessment	Annual Dir Fin & Perf		X					
Audited Financial Accounts	Annual Dir Fin & Perf		X					
Letter of Representation	Annual Dir Fin & Perf		X					
KPMG ISA 260 and Auditors Annual Report	Annual Dir Fin & Perf		X					
Head of Internal Audit Opinion	Annual Dir Gov & Risk		X					
Annual Governance Statement	Annual Dir Gov & Risk		X					
LPT Quality Account 2024/25	Annual		X					

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	Interim DoN							
LPT Annual Report 2024/25	Annual Dir of HR & OD		X					